

Superintendent's Guidelines for Implementation Policy No.249

I. Bullying Prevention and Education:

Each building principal will be responsible for developing a process where the contents of Policy No. 249 are reviewed with students periodically throughout the school year. Additionally, principals will work with their respective staff, including those who are involved in extracurricular activities, in delivering an educational program that promotes appropriate peer-to-peer interactions. This plan will be presented to the superintendent prior to the start of each school year.

II. Bullying Intervention:

- a) Principals will conduct a thorough investigation that includes interviews with the perpetrators, victims, and any possible staff and student witnesses. Accurate and detailed notes will be kept to record the contents of staff and student interviews.
- b) Principals will meet in person with the families of both the perpetrator and the victim.
- c) Consequences will be progressive and dependent on the severity of the bullying act and the age of the student and may include:
 - Warning
 - In-school suspension
 - Out-of-school suspension
 - Expulsion (for severe acts of bullying or repeated offenses)